

User Guide for Index Photo DIY Ver1.0

2006 March 9

Step 1: open a browse window

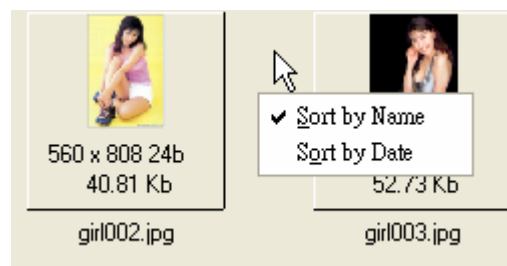


Click **Open .jpg** button in the tool bar to open a browse window. The last visited folder is open first and you can select your own folder. All photos in the folder are shown in small size. The first photo in the folder is selected automatically in the folder.

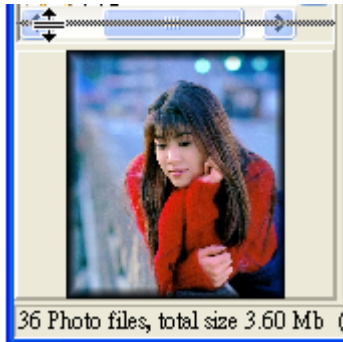


The number of photo files in the selected folder and the total size are show at the status bar at the bottom of the window (In the above example, it is 36 Photo files, total size 3.6Mb). The resolution, color depth, file size and filename of each photo file are shown at the bottom of each reduced photo.

The reduced photos can be sorted either by filename or date. You can change that by right clicking on the space between the reduced photos and make a selection.



When you click any photo in the browse window, the location of the photo in the folder is displayed in the status bar (In the above example, it is Current photo position is 1). A bigger and clear photo image of the selected photo is shown at the leftmost bottom. You can use your mouse to enlarge or reduce the photo image by moving the junction at the top and at the right hand side.

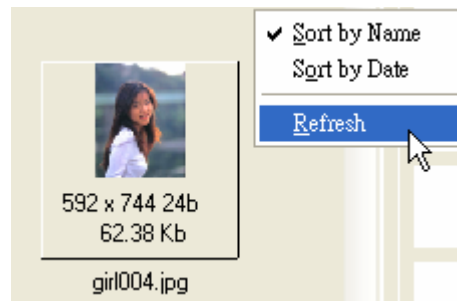


moving the junction at the top



moving the junction at the right hand side

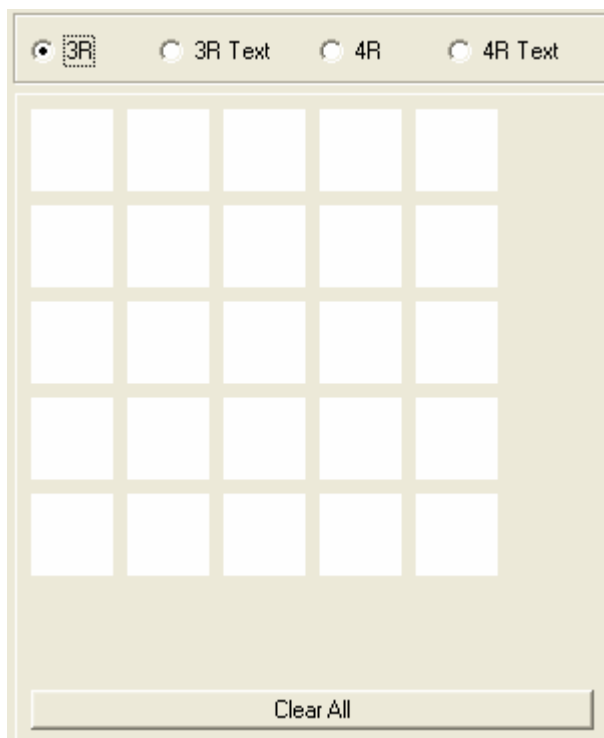
To view the most updated information of the folder, right clicking on the space between the reduced photos and select "Refresh"



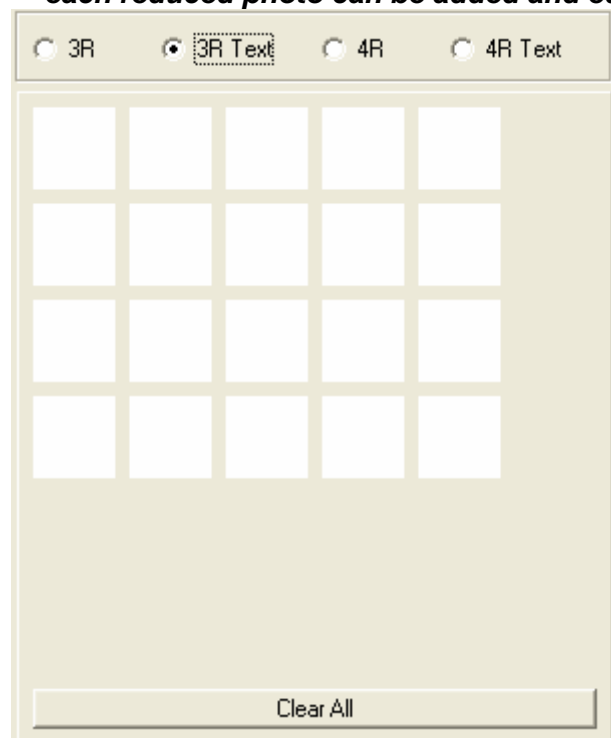
Step 2: Select the format of the index photo

The photo holders in form of small white squares are shown. Only one photo can be put into each photo holder. There are totally four different formats:

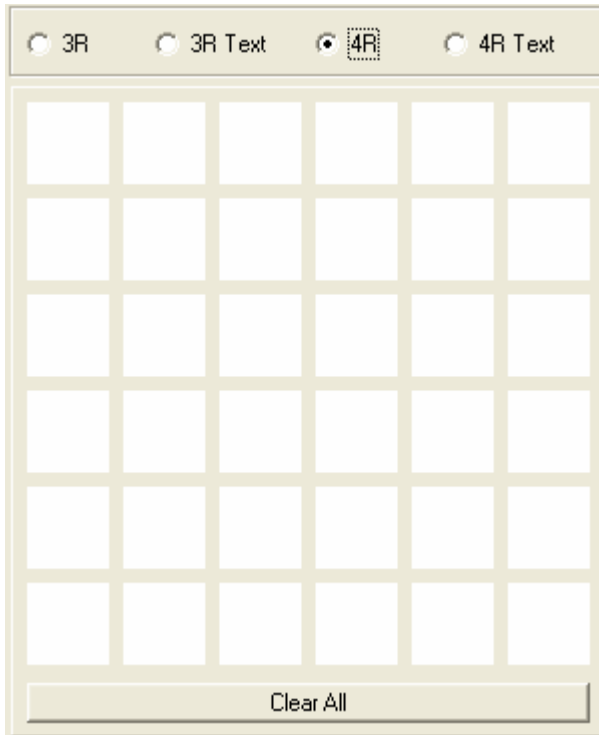
(i) 3R size, 25 photo holders



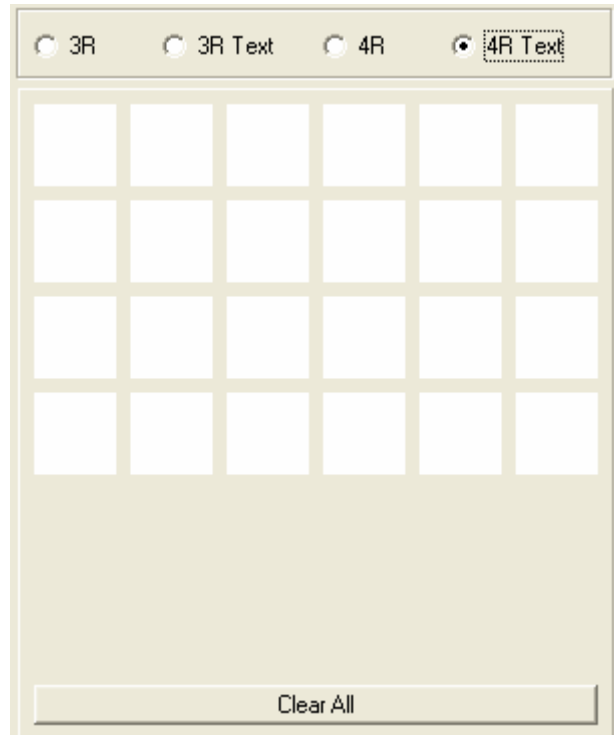
(ii) 3R size, 20 photo holders, filename and date of the file is shown. Title and description of each reduced photo can be added and edited



(iii) 4R size, 36 photo holders



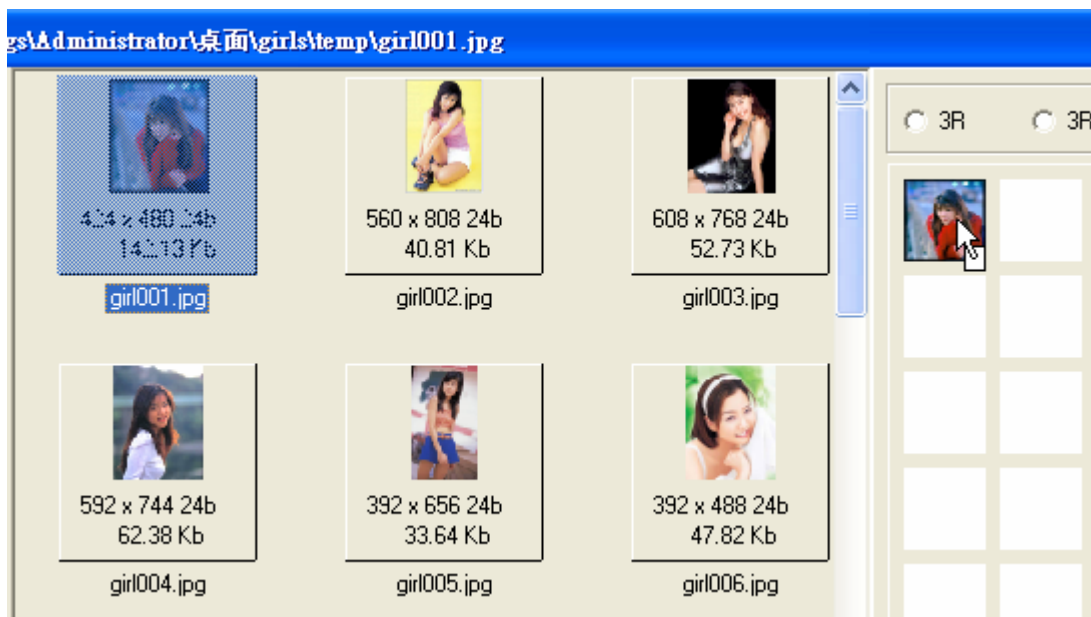
(iv) 4R size, 24 photo holders, filename and date of the file are shown. Title and description of each reduced photo can be added and edited



Step 3: Three methods to move photos to the photo holders.

(A) Move One by One:

Click to select a photo in the browse window. Then click the photo holder at the right hand side.




(B) Move by Group:

Use Window normal selection method (mouse, Shift key and Control key) to select a group of photos. Then click the photo holder at the right hand side and the selected photos are moved to following photo holders, no matter if it is blank.



(C) Move by All:

Click to select a photo in the browse window. Click the button  and photos starting from the selected photo are moved to fill up all photo holders.



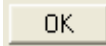
Step 4: Before rendering the Index Photo....

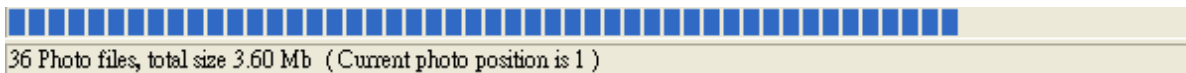
(i) Right click on any photo holder; the photo is removed from the photo holder.

(ii) Click the  button clear all photos in all photo holders.

(iii) If you want to add number to the index photo. Tick the “Start NO.” and determine the start number.

Start NO :

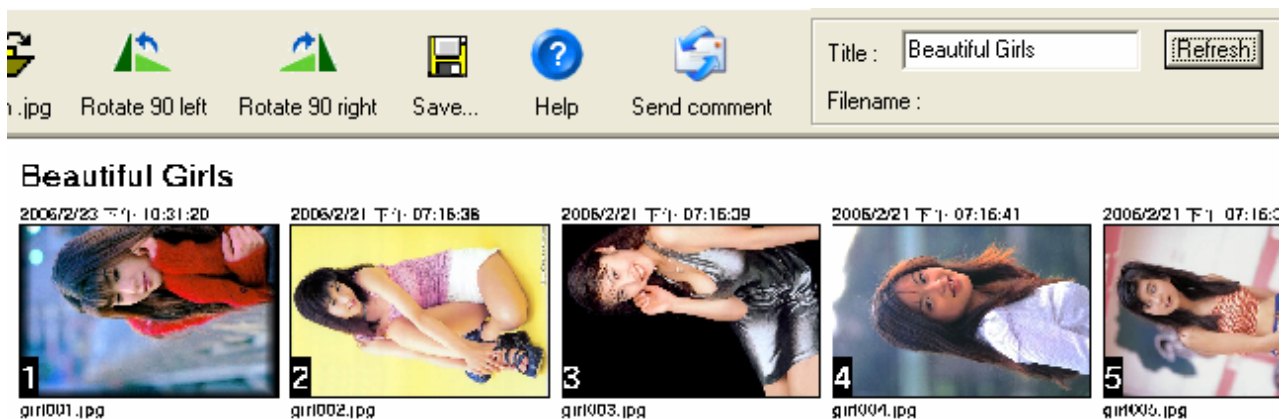
(iv) When you finish filling all photo holders, click button  to render the 3R or 4R index photo. It takes less than one minute and the rendering progress is shown in the status bar.



Step 5: Editing the Index Photo

(Apply to 3R with text and 4R with text format only)

Enter you favorite title in the text box (e.g. Beautiful Girls) and click the “Refresh” button to print the title in the index photo.



Beautiful Girls

2006/2/23 下午 10:31:20 2006/2/21 下午 07:15:36 2006/2/21 下午 07:15:39 2006/2/21 下午 07:16:41 2006/2/21 下午 07:16:41

girl001.jpg girl002.jpg girl003.jpg girl004.jpg girl005.jpg

Click directly on the photo in the index photo you want to edit. The filename, date and description of the photo you choose are displayed at the top of the window. You can modify both date and description. Then just click the “Refresh” button to print the updated information in the index photo.



Step 6: Rotate the index photo



Click **Rotate 90 left** **Rotate 90 right** **button to rotate the index photo 90 degree clockwise/anticlockwise, if needed.**

Step 7: Save the Index Photo



Click **Save** **to save the index photo. You will be asked to enter your own filename.**

Note:



Click **Help** **button in the tool bar to view this help menu.**



Click **Send comment** **button in the tool bar to send us comment and suggestion through E-mail**

End